

# ProEduca z.s.

Moodle quick guide (19.10.2016)

# Important information:

- ▶ Moodle platform addresses: <http://www.proeduca.cz/moodle/>
- ▶ Moodle official documentation: [https://docs.moodle.org/31/en/Main\\_page](https://docs.moodle.org/31/en/Main_page)
- ▶ E-mail to the ProEduca Moodle admin: [john.brzak@gmail.com](mailto:john.brzak@gmail.com)

# Quick explanation:

- ▶ Moodle is a free, online Learning Management system enabling educators to create their own private website filled with dynamic courses that extend learning, any time, anywhere.
- ▶ Whether you're a teacher, student or administrator, Moodle can meet your needs. Moodle's extremely customisable core comes with many standard features. Take a look at a highlight of Moodle's core features below.
- ▶ Designed to be responsive and accessible, the Moodle interface is easy to navigate on both desktop and mobile devices.
- ▶ Organise and display courses the way you want, and view at a glance current tasks and messages. (Dashboard)
- ▶ Work and learn together in forums, wikis, glossaries, database activities, and much more.
- ▶ Format text and conveniently add media and images with an editor that works across all web browsers and devices.

# Main page

ProEduca z.s. English (en) You are not logged in. (Log in)

## ProEduca z.s. - training / learning portal

**Language selection**

**Login**

**Available courses**

- Test1**  
Teacher: Test Teacher
- Testing course ProEduca**  
Testing course for all
- Distance Learning**  
Teacher: Lucia Brzáková

**Courses**

- TEST
- TRAIT 2015 - 2017
- Distance learning 2016

**Featured Image:** Snails on a path under a cloudy sky.

Our mission is to bring the joy of learning, sharing and understanding the world outside our own comfort zone and outside our country borders.

**CALENDAR**

October 2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

You are not logged in. (Log in)

moodle

# Login page

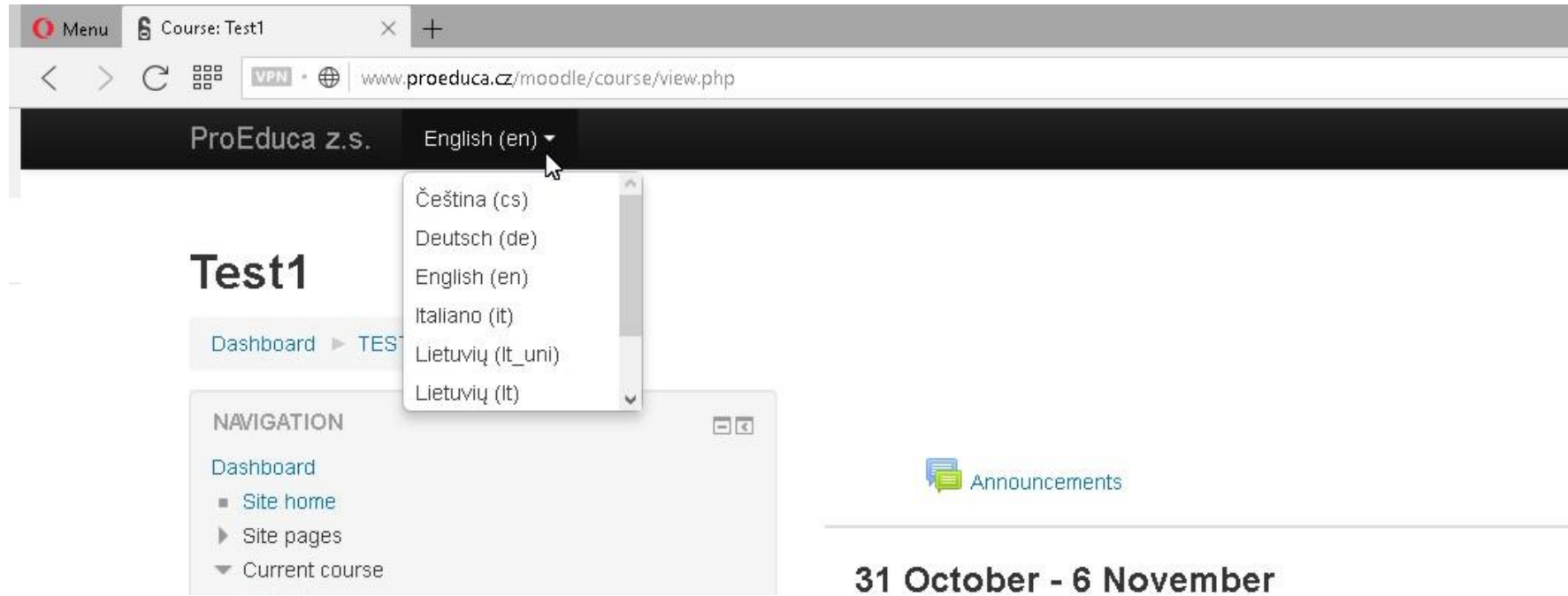
The screenshot shows a web browser window with the URL `www.proeduca.cz/moodle/login/index.php`. The page title is "ProEduca z.s. - training / learning portal". The browser's address bar shows "VPN" and "www.proeduca.cz/moodle/login/index.php". The page header includes "ProEduca z.s." and "English (en)". A notification in the top right corner states "You are not logged in." Below the header, there is a breadcrumb trail: "Home > Log in to the site". The main content area features a "Log in" section with the following elements:

- Log in** (Section Header)
- Username input field
- Password input field
- Remember username
- Log in button
- [Forgotten your username or password?](#)
- Message: Cookies must be enabled in your browser
- Message: Some courses may allow guest access
- Log in as a guest button

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At the bottom of the page, there is a message: "You are not logged in." with a [Home](#) link.

# Language selection



The screenshot shows a web browser window with the URL `www.proeduca.cz/moodle/course/view.php`. The page header includes "ProEduca z.s." and a language dropdown menu currently set to "English (en)". The dropdown menu is open, showing the following options: "Čeština (cs)", "Deutsch (de)", "English (en)", "Italiano (it)", "Lietuvių (lt\_uni)", and "Lietuvių (lt)". The main content area features a "Test1" section with a "Dashboard" link and a "NAVIGATION" sidebar containing "Site home", "Site pages", and "Current course". An "Announcements" section is visible below, with the date range "31 October - 6 November".

You can change language for menu, help and working environment.

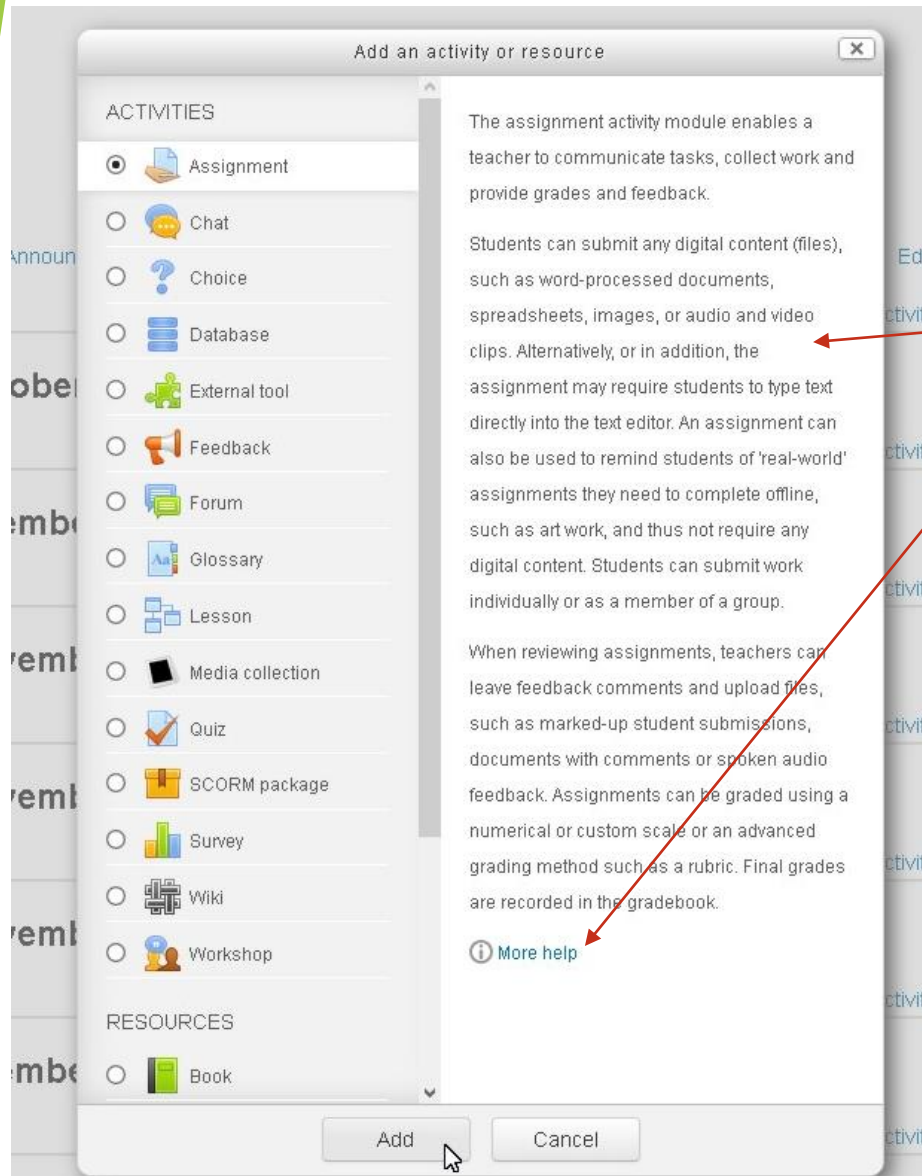
# Edit course

The screenshot shows a Moodle course page for 'Test1'. The page is annotated with red circles and text highlighting key editing features:

- Turn editing off:** A button in the top right corner of the course content area, circled in red.
- Weeks:** A list of course weeks, with the first week '31 October - 6 November' circled in red.
- Add button:** A link '+ Add an activity or resource' located below the first week, circled in red.
- Edit button:** A dropdown menu labeled 'Edit' next to the first week, circled in red.

The left sidebar contains a 'NAVIGATION' menu with 'Dashboard', 'Site home', 'Site pages', 'Current course', and 'My courses'. Below it is an 'ADMINISTRATION' menu with options like 'Turn editing off', 'Activity chooser off', 'Edit settings', 'Users', 'Filters', 'Reports', 'Grades', 'Gradebook setup', 'Badges', 'Backup', 'Restore', 'Import', 'Reset', 'Question bank', and 'Competencies'. The right sidebar features several widgets: 'SEARCH FORUMS', 'LATEST ANNOUNCEMENTS', 'UPCOMING EVENTS', and 'RECENT ACTIVITY'.

# Possible content in the course



An extensive possibilities(options) exist for the entered information. You always receive an important Info directly from the MOODLE platform.



# Recapitulation

For our free testing a TEST category is prepared. All users that are currently added have the rights as „course creators“. If you want to add another co-workers or you have any problems with the testing, please, contact the administrator: [john.brzak@gmail.com](mailto:john.brzak@gmail.com)