

Erasmus+ Programme, Key Action 2: Strategic Partnerships

TRAINing Transversal - Supporting Career Development and Research (2015-2017)

Start up Meeting

19th – 20th November 2015

City: Iasi

Meeting hosted by **Technological High-School of Mechatronics and Automation**

Participating Organisations:

Romania – Liceul Tehnologic de Mecatronica si Automatizari

Czech Republic - ProEduca s. z.

Austria - Frauenberatungsstelle Oberpullendorf

Turkey – Burdur İl Milli Eğitim Müdürlüğü

Italy - Bluebook s.r.l.

Italy - Archivio della Memoria

Advised readings before attendance:

The final version of TRAIT Project (especially sections A and O of the application)

The contract between the coordinator and the partners

Annex II – Estimated budget

Annex III – Financial and contractual rules

For all partners to prepare before coming:

- Describing the main ways in which each organisation will be involved in implementing the project: opportunities, resources, targets, specific interests.

Activities will take place Technological High-School of Mechatronics and Automation in Iasi, Str. Mitropolit Varlaam No.54.

Note: Special assistance and support will be ensured for the participants that will have a shorter or a longer period to spend in Iasi.

FINAL VERSION

18th November 2015

**All day,
according to each
participant
schedule**

Arriving of participants

- Airport is close to the city, a taxi from airport to the hotel should be around 20-25 RON (aprox. 6 Euros)
- Accommodation to Moldova Hotel

<http://www.hotelmoldovaiasi.ro/index-eng.htm>

19.00 –

**Meeting in the lobby with hosts and joint dinner
Palas Mall area**

19th November 2015

09.30 – 10.30

Arriving of participants

Introduction

Welcoming speech by the hosting partner, general description of the institutions and persons

Tour of the host institution (optional)/Understanding local context, resources, targets

10.30 – 11.30

**Contracting phase/General presentation of the program
frame, general project workflow**

Debate on contracts, questions and answers, general operational work within the partnership

11.30 – 12.00

Break

12.00 – 13.00

Introduction to the Project

TRAIT project priorities focused, presentation of IO1 and IO2

Our targets

TRAIT main deliverables

The outputs:

TRAIT approach

TRAIT tools

The main working steps

13.00 – 15.00

Lunch break at Iulius Mall, foodcourt

OR

Eating in the school – ordering for catering

15.00 – 18.00

Team working activity

Joint debates on:

- Structure and contents of IO1 and IO2: final choosing of modules by partners, structure, targets and contents of the research, other outputs of TRAIT (logo, site)
 - Transnational workshop on the dimensions of the TSR
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Research (IO1) in terms of objectives of the research, defining the precise target groups, ways of administrating the questionnaires, types of items, pretesting and operationalization of concepts, themes of interest for every skill, according to the partners needs, deadlines for every stage of the research

20.00–

Dinner

Social enterprise place called "Nest" – ecological vegetarian food, only local Romanian products and beverages

OR

Other place in Palas Mall area

20th November 2015

9.30 – 10.30

Preparing the work packages for future stages

Definition of the main contents of the future stages. Definition of program, rules, contents and tasks for the implementation of the next steps at national levels. Joint definition of the next virtual meetings (Skype meeting in January) and next reporting stage (April 2016)

10.30 – 11.30

Evaluation session

Brief explanation of the main evaluation methodology (aspects to be monitored, meaning, etc). Evaluation session (delivering of first evaluation questionnaire to all the members of the partnership; fulfilment; gathering)

11.30 – 12.00

Other

Other possible questions

Meeting conclusion

11.45 – 12.15

Departures according to each participant schedule

Currency

The Romanian New Leu (RON) is the currency of Romania.

The official currency rate: 1 Euro = 4,4 RON

Transport:

Local transport to the school – taxi recommended aprox. 3 euro (X2 days of work at school = 6 Euro)

Meals

Between 8 - 15 Euro (including beverages)